

June 7, 2007

The Board of Public Works & Safety met at 4:00 p.m. on the above date in the Meeting Room at City Hall Annex with Mayor Knowles presiding and members Askren and Williams attending. Others attending were Chief Beloit; Chief Reese; Comm. Epison; Supt. Givens; GIS Analyst Andrews; Attorney Funkhouser; and arriving during the meeting, Danny Moss.

Mayor Knowles called the meeting to order by stating members were either mailed or hand carried copies of the minutes of their previous meeting and by asking if there were any corrections or additions. She added if not, she entertains a motion to waive their reading and to approve the minutes as presented.

Board member Askren moved the reading of the minutes be waived and they be approved as presented. Seconded by Board member Williams.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Mayor Knowles requested action on the claims presented.

Board member Williams moved the claims presented be allowed for payment. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Mayor Knowles stated they will now hear the reports of the Departments.

Fire Chief Reese stated he has no report.

Mayor Knowles asked if there were any questions ?

There were none.

Supt. Givens gave the Board pictures of a tank on the south side of the plant that the employees dropped last week.

Danny Moss arrived at the meeting.

Supt. Givens stated they had been working on the clarifier due to a foam issue, there is foam and there should not be any. He stated the tank holds 400,000 gallons and is 13 feet deep, therefore, it was a 24 hour job. He added after the tank was cleaned the solids were run through the press for land application.

Mayor Knowles added it was important that the tank was cleaned out.

Supt. Givens agreed and added they got two feet of sludge out of it, which was a surprise. He also stated the scrapers on the floor of the tank were good shape. It appears the tank was not contributing to the foam issue, it seems to be happening during aeration, and hopefully by adding chlorine that will help. He then stated the plant is looking real good now.

Board member Askren asked how long it took to clean ?

Supt. Givens replied they started on Thursday at 9:00 am and finished on Friday around 3:00 pm. He then stated it has been about 13 years at least since it was cleaned out last.

Mayor Knowles stated the sewer department saved the city a lot of money by doing this work on their own.

Supt. Givens agreed by stating it could have cost them around \$30,000.00, but he would always prefer to try to do things themselves first.

Board member Williams stated they did a good job.

Mayor Knowles agreed and added she appreciates their efforts.

Supt. Givens continued his report by stating Danny Moss is present today and has been doing former Supt. Waller's job for about 6 months and is ready to take it on full time. He stated he would like him to become the new Superintendent of Operations.

Mayor Knowles stated she feels the salary offered should fall somewhere between the current department heads and that which Supt. Waller was making before his retirement. Board member Askren stated she feels strongly that everyone hired should be paid an entry level salary. She added Supt. Waller worked here for over 30 years and she does not feel that someone should walk in to the same pay.

Board member Williams agreed.

Mayor Knowles added in this case, Mr. Moss does have experience.

Supt. Givens agreed and added he has worked for the sewer plant for five years.

Board member Williams suggested he be paid a salary 5% less than what Supt. Waller was making when he retired.

Mayor Knowles added that would be a compromise between the department heads salaries and Supt. Waller's pay.

Board member Askren asked how the sewer plant is doing financially ?

Supt. Givens replied they haven't been paying out Supt. Waller's salary since January now, and they are still a few men short on top of that. He then added a lot of responsibility comes with this position, like getting called out in the middle of the night, and Mr. Moss has already proven that he can handle it.

Mayor Knowles agreed and added she has never had a problem getting with Supt. Givens or Mr. Moss not doing what they are supposed to do when it comes to being called out.

Board member Williams stated, for example, if the salary was \$40,410.00, Mr. Moss' salary would be around \$38,340.00. He then added he feels that is reasonable. He then moved that Mr. Moss be hired as Superintendent of Operations, at a salary of 5% less than that on the books for Supt. Waller, and that the Board recommend passage of the amended salary ordinance to the Council. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Supt. Givens continued his report by asking when he would be able to advertise for the openings that he has at the plant ?

Mayor Knowles and Board member Williams stated they feel he can start that process now.

Board consented.

Supt. Givens concluded his report by stating he has hired some summer help this year and they are doing an excellent job with painting around the plant, etc.

Mayor Knowles stated she is surprised it can look any better, the wastewater treatment is immaculate, considering it is a waste treatment facility. She added she always gets positive comments about its condition.

Board member Williams congratulated Mr. Moss on his new position and wished him good luck.

Mayor Knowles agreed and added she appreciates all of his efforts. She then asked if there were any questions ?

There were none.

Comm. Epison reported the lightening loader is in disrepair at the moment. He stated this piece of machinery is essential in their day-to-day operations. He continued by stating the arm that lifts the appliances, etc., into the truck has gone out and he can't get information yet on the fix. He added he does have a general price \$6,000 to \$12,000 to replace the entire assembly and motor, but he would like to request that Best Equipment send their maintenance man down to take a look at it, though it will not be free.

Mayor Knowles asked if his estimate will be free ?

Comm. Epison replied yes, but they will likely be charged a service call.

Board member Askren asked how soon someone could come down ?

Comm. Epison replied probably tomorrow.

Mayor Knowles stated he should try to get the man down here and see what it will take to fix it.

Comm. Epison concluded his report by stating he would like to thank the Board for allowing him to purchase the core drill, other than that, all else is going real well and the guys are working hard.

Mayor Knowles asked if there were any questions ?

There were none.

GIS Analyst Andrews stated he has uncovered 83 manholes and 66 have had risers installed or ordered. He then stated he has started mapping the Combined Sewers as well.

Mayor Knowles replied that is important because that will come into play when Wessler makes their presentation on the Long Term Control Plan (LTCP). She then asked if there were any questions ?

There were none.

Chief Beloit stated he and Officer Lemberg attend the Posey County Community Foundation ceremony and they were awarded a grant for the K-9. He added the grant will pay for the dog as well as training. He then stated he has been trying to get donations from private industry to help pay for the equipment they will need and so far, everything look real good.

Mayor Knowles stated she really appreciates the Chief's efforts on this, as well as those of the Foundation, they have been very helpful. She then asked if there were any questions ?

There were none.

Mayor Knowles asked if there were any Legals for consideration ?

There were none.

Mayor Knowles asked if anyone in the Audience wished to address the Board ?

There was no response.

Mayor Knowles asked if there was any Old Business ?

There was none.

Mayor Knowles stated under New Business, the job descriptions are on CD now and she wondered how they are to proceed ? She suggested Mrs. Peerman copy them on paper for the Board members to review and approve, though the Utility Board would have to approve the Water job descriptions. She stated Mrs. Peerman could get the copies out, members could review them and wait for feedback then they could be approved by the Board and the Utility Board.

Board member Askren stated paper copies would be fine as though most folks have computers, she does not believe Councilman Tucker does computers.

Mayor Knowles asked if an ordinance needs to be passed in reference to this ? She then stated each employee, upon being hired, will receive one and they should read it, sign and date it.

Attorney Funkhouser stated he feels a cut off date should be given upon which the Board of Works will approve the job descriptions. He then added he does not see the need for an ordinance, once they are properly approved.

Board member Williams stated it is the Board of Works' responsibility to approve them, the Council is given the courtesy of reviewing them, and he feels two weeks after the Council has reviewed them, the Board should approve them.

Mayor Knowles stated she will ask that if the Council has any concerns or comments with the job descriptions that they submit them in writing to the Board of Works.

Mayor Knowles stated if there were no further business, she entertains a motion to adjourn.

Board member Williams moved the meeting be adjourned. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously and adjourned the meeting.

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Rosemary L. Knowles  
Mayor

ATTEST:

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Cristi L. Wolfe

Clerk-Treasurer